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EXTRAMURAL STUDIES
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Corogramme
1965

UNIVERSITY OF HONG KONG

## HOW TO ENROL

1．Complete the attached enrolment form，and mail it to the Director，Department of Extra－Mural Studies， University of Hong Kong．Forms are available on request．

2 You should send your application form together with the appropriate fee either in the form of postal order，money order or crossed cheque made out in favour of the University of Hong Kong．

3．You will be notified if you are not admitted because of over－subscription or other reasons．The Depart－ ment will NOT notify successful applicants，who are expected to attend class at the place and time advertised．

4 An official rece．pt for tuition fee will be issued in due course by the Bursar＇s Office．

5．Applicants can always enrol in person．The Depart－ ment of Extra－Mural Studies is situated on the ground floor of the University Main Building．

## 報名手續

1．鍑具報各向請書後逕寄香港大學校外課程部主任收 －報名書可隨時向本部索取。

2 繳費可用支票，鉭行本票，或郵政滙票抬頭「香港大學」隨同報名書逕寄港大校外課程部主任收。如用現金則請至本部繳納。

3．如申請人已獲取錄，本部不平涌知，可依時上課。如末猚取錄，則另函通知。

4．學費收據由香港大學會計處寄與由請人。
5．申声人得伦辦公時間內至薄扶林道香港大學校外課程部報名。

## GENERAL INFORMATION

The Director may，at his discretion，refuse to admit an applicant．

Applicants will not be accepted in any course once the maxnum limit is reached．The Department would appreciate early enrolment by applicants．

Unless otherwise arranged，no Extramural lectures will be held：
a．On all public holidays．
b．At a storm warning signal of No． 5 or above．
c．During the following holiday periods：
1st February， 1965 to 5th February， 1965 unclusive（Chinese New Year）．
16th April， 1965 to 19th April， 1965 inclusive （Easter）．

The course fee will cover the entire course of whatever duration it may be．

Lectures are usually of one hour duration．
Certificates of attendance are issued，on request，to those who have attended not less than two－thirds of a course of at least 20 meetings in duration．
The Extramural Town Centre is situated at the Chiao Shang Building，8／F．，92－94 Queen＇s Rd．C．， opposite the Central Market．
For enquiries，please ring 451515 during office hours．

## 入 學 須 知

## 學員取錄與否概由校外課程部主任審核報名由請書後疦定之。 <br> 任何課程額滿後掼不招收新生。學員應於開課一星期前報名。 <br> 本部依照本港公衆假期休假。如本港天文臺懸玶五號風球之後則暫時停課。以下爲今年度假期： <br> 農 曆 新 年 一九六五年二月一日至五日 <br> 復 活 節 一九六五年四月十六日至十九曰

本手册内之學費係指課程之全期學費。
授課時間通常爲每節一小時。
凡課程在世講以上而學員上課次數超渦三分之二者得向本部丮請發給聴講證畫。

本部現設有校外課程市區中心，地點在大道中九二號㣂商大㙏九樓（中央市場對面）。

本部訽問處電話：451515

## THE PROGRAMME

## Oriental Studies

14. Bronze Inscriptions

15. Four Talks on Legal Institutions in China

16. Chinese Dramatic Lyrics


## Sociology and Education

333. Research Methods in Education and Psychology

Time: Wednesdays at 5.45 p.m., starting Jan. 6, 1965. Place: University Main Building.
No. of Meetings: 15, once weekly. Fee: \$45. Tutor: Professor N. K. Henderson, B.A., M.Ed. (Melb.), Ph.D. (Lond.).
This course provides an introduction to the main nethods and results of modern educational \& psythological research, as well as a non-mathematical introduction to statistical techniques and experimentation. Topics include the nature and problems of research, test zonstruction methods, how to write a thesis or research report, and studies of the methods and results of some outstanding modern research studies in these fields.

The course is suitable for graduates (and near graduates) working for higher degrees and others interested in systematic research. It will also prepare M.A. (Ed.) candidates for their qualifying examination in Research Methods.

## S34. Social Psychology for Teachers \& Professional Workers

Time: Thursdays at 5.45 p.m., starting Jan. 7, 1965. Place: University Main Bulding.
No. of Meetings: 10 , once weekly. Fee: $\$ 30$.
Tutor: Professor N. K. Henderson, B.A., M.Ed. (Melb.),
Ph.D. (Lond.).
This course is planned to provide an introduction to modern social psychology for teachers, professional people and parents. It will assume little or no previous knowledge of psychology and will deal with the main methods \& facts of social psychology. Emphasis will be laid on the application of social psychology to practical problems in teaching, in the home and to various kinds of professional situations. Films and slides will be used and case-studies quoted. Questions and time for discussion will be a feature of the course. A very suitable course for teachers, youth club leaders, parents, nurses, and those who have to deal with other people in the course of their daily work.

## S212. Chinese Religion

Time: Fridays at 6.15 p.m., starting Feb. 12, 1965.
Place: British Council Library, Shui Hing Bldg., Kowloon.
No. of Meetings: 10, once weekly. Fee: $\$ 25$.
Tutor: Dr. Richard C. Bush, M.A. (S. Methodist), Ph.D. (Chicago), Director, Christian Study Centre on Chinese Religion and Culture.
After an introductory session on questions of definition and method, major attention will be devoted to the historic main stream of Chinese religion and to its three major currents: Confucianism, Taoism and Buddhism. Islam and Christianity in China will be treated briefly, and modern movements, before and after 1949, will be considered. An attempt will be made to formulate conclusions with respect to the present role of religion in the Chinese world.

## Philosophy, Psychology, Political Science and International Affairs

## P126. Introduction to Formal Logic

Time: Wednesdays, 5.30 p.m., starting Jan. 13, 1965.
Place: U.S. Cultural Centre, Duddell Street, H.K.
No. of Meetings: 10, once weekly. Fee: $\$ 20$.
Tutor: Dr. I. C. Jarvie, Ph.D. (London), Lecturer in the Department of Philosophy, H.K.U.
The emphasis will be entirely on modern logic, to the basic concepts of which the course will be a very elementary introduction. Object \& meta-language. Statement and Inference. Derivation and Proof. Symbols. Propositional calculus.

P127. Logic


P131. Psychology and Practical Life II


P134. Contemporary China
Time: Mondays at 8 p.m., starting Jan. 11, 1965.
Place: City Hall, Lecture Room South.
No. of Meetings: 6, once weekly. Fee: $\$ 15$.
Tutor: Mr. Guy Searls, B.A. (Wash.), Correspondent, Radio Press International; President, Foreign Correspondents' Club of Hong Kong.
This course is designed to give a survey of Communist China to-day viewed through the following topics:-Foreign Relations, Economy \& Agriculture, Religion versus Communist Ideals, Political Parties and Control Organizations.

The first lecture will be a general discussion on the developments of China since 1949.

P136. Profile of Hong Kong
Time: Thursdays at 6 p.m., starting Jan. 14, 1965.
Place: U.S. Cultural Centre, Duddell St., H.K.
No. of Meetings: 10, once weekly. Fee: \$20. Speakers will include specialists in their various fields.

This course is designed to introduce modern Hong Kong and will deal with the main features of this dynamic community. Topics will include population, housing and resettlement, the work of the Urban Councl, social problems, internal economy, government, education etc.

## PASS THIS BROCHURE ON

TO A FRIEND
OUR NEXT PROGRAMME
WILL BE OUT AT THE
END OF AUGUST, 1965.

## P214. Introduction to Counselling \& Guidance

Time: Fridays at 5.45 p.m., starting Jan. 22, 1965.
Place: Extramural Town Centre, 92 Queen's Rd. C., Chiao Shang Building, 8/F., Hong Kong.
No. of Meetings: 12, once weekly. Fee: $\$ 30$.
Tutor: Miss B. Wright, B.Ec. (Syd.), A.B.Ps.S. Mr. Perry Siu, B.A., Dip. Ed. (Syd.)

This course is designed for career masters, secondary school teachers and parents. It aims to introduce measurements of individual differences and why they are necessary for assessment of abilities. Topics will include a survey of psychological tests, their reliability and validity, the concept of I.Q. and its interpretation. Actual test specimens will be studied together with techniques of developing motivation and rapport necessary for counselling and guidance.

## P217. Psychology of Adolescence



Geography, Geology and History

## G63. Social History of Hong Kong

Time: Tuesdays at 8 p.m., starting Jan. 5, 1965.
Place: Committee Room Large, City Hall.
No. of Meetings: 10, once weekly. Fee: $\$ 25$.
Tutor: Mr. G. B. Endacott, M.A., B.Litt., Dip.Ed.(Oxon).
This course will deal with:-The founding of the Colony of Hong Kong with special reference to the conditions which determined the character of the settlement; Social conditions in Hong Kong in its early years 1842-1859; Social economic \& cultural developments in the 1860's; The growth of the population and the development of communities; The Urban spread and Reclamation 1882; Social Conditions and the Chadwick Report of 1882; Social Welfare; The Growth of an Educational System; The Problems of Industrialism; The Hong Kong Community.

## G64. Some Practical Suggestions for the Teaching of European History 1815-1939

Time: Wednesdays at 6 p.m., starting Jan. 6, 1965.
Place: University Main Building.
No. of Meetings: 12, once weekly. Fee: $\$ 35$.
Tutor: Mr. J. G. McLevie, M.A., Dip.Ed. (N.Z.)
This course aims to provide some practical methods and solutions in the presentation of the following topics in class: The Congress System; the Revolutions of 1848; the breakdown of the Ottoman Empire; Russia in the Nineteenth Century; The Russian Revolution; Nineteenth Century Economic and Trade Policies; Industrial Development in France, Germany and Britain; Colonial Rivalry in Africa and the Far East; Causes of the First World War; The League of Nations; Between the Wars; Causes of the Second World War.


Q200．Great Personalities in American History
Time：Tuesdays at 8 p．m．，starting Jan．19th， 1965. olace：Committee Room（Small），City Hall． Vo．of Meetings：6，once weekly． Fee：$\$ 15$.
「utor：Dr．W．Patrick Strauss，M．A．（Stanford）； Ph．D．（Columbia）；Fulbright Lecturer，H．K．U．
A frank and penetrating look at such famous Americans as Benjamin Franklin，Thomas Jefferson， Abraham Lincoln，Theodore Roosevelt，Woodrow Wilson and Franklin D．Roosevelt．Emphasis will be on their public and private lives as well as an evaluation of heir contribution to American history．

G213．A Practical Guide to the Presentation of American History in Hong Kong美 國 歷 史 数 材 研 究
Time：Fridays at 6 p．m．，starting Feb．12， 1965.
Place：Extra－Mural Town Centre，Chiao Shang Bldg．， 8／F．，92，Queen＇s Rd．，Central（opposite Central Market）．
No．of Meetings 8，once weekly．
Fee：$\$ 30$.
Tutor：Dr．W．Patrick Strauss，M．A．（Stanford），Ph．D． （Columbia），Fulbright Lecturer，H．K．U．
This course emphasizes both content and methods as well as the materials available in Hong Kong for the teaching of American history in secondary schools． Topics to be included are：workings of the United States government；the age of Jackson；post－Civil War difficulties；age of Franklin D．Roosevelt；and selected problems in American foreign policy，such as Japanese－ American and Sino－American relations 1900－1939．

Each lecture will be translated as it proceeds． Applications should be in by Jan．23rd， 1965.

## Arts，Music and Architecture

## A70－3．Interior Design

Time：Tuesdays at 6－8 p．m．starting Jan．12， 1965.
Place：Northcote Training College．
No．of Meetings：6，once weekly．
Fee：$\$ 25$.
What constitutes a good interior design？Students will be shown how to plan and sketch interiors with particular reference to fabrics，furniture and materials in use to－day．Enrolment is limited to 30.

## A74. Figure Drawing

Time: Mondays 6-8 p.m., starting Jan. 11, 1965.
Place: King's College, Bonham Road, H.K.
No. of Meetings: 12, once weekly. Fee: $\$ 48$.
Tutor: Mrs. L. Y. Y. Stenqvist, Higher Diploma, The National School of Applied Arts, Stockholm (Sweden).

This is a study of figure drawing for beginners. Students will sketch living models with pencll, charcoal, pen and other techniques. Particular attention will be given to quick figure sketches of ordinary life. Individual instruction will be given.

A reasonable additional charge will be made to cover the model's fee etc. Enrolment is limited to 25 .

## A75. Building Industry Communication Techniques Drawings

Time: Mondays, from 6-8 p.m., starting Jan. 11, 1965. Place: Duncan Sloss Bldg., H.K.U., Pokfulam Rd., H.K.
No. of Meetings: 10, once weekly. Fee: $\$ 45$.
Tutor: Mr. M. G. Munday, Dip. Arch. (Leics), A.R.I.B.A. Lecturer, Dept. of Architecture, H.K.U.

A course dealing with the purpose, content, layout and production of drawings of Building Works, primarily for practising assistants in the offices of Architects, Planners, Engineers, Surveyors and Builders.

Integrated drawing types and techniques; Instruments and materials; Conventional representation; Simple descriptive geometry; Projections (Orthographic, Isometric, Perspective etc.); Scales, dimensioning and lettering; Reproduction techniques; Codes and standards.

A criticism of practical exercises set, will follow each 1 hr ., illustrated talk. Students will provide their own materials.

## A79. Piano Repertoire

Time: Fridays at 6 p.m., starting Jan. 8, 1965.
Place: 12, Macdonnell Rd., Apt. 1, Hong Kong.
No. of Meetings: 24, once weekly. Fee: $\$ 60$.
Tutor: Miss Maple Quon, Conservatory of Music, University of Toronto.

This course is designed for Music students requiring the background knowledge of Repertory for the Advanced Theory examinations (Gr. VII and VIII) and Diploma examinations (LRSM LTCL etc.). The general Music-lover \& Concert-goer will also find this course useful and stimulating.

The course will outline standard types of Form, Piano Repertoire, Programme Building, and short histories of composers of standard \& contemporary works, and the meaning of terms and signs commonly used in instrumental and vocal music.

## A80．Teaching of Music in Primary Schools



A81．Teaching of Music in Secondary Schools
討環論動適在根地次

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A201．Oil Painting（Intermediate）
Time：Thursdays at $6-8$ p．m．，starting Jan．14， 1965.
Place：King＇s College，Bonham Road，H．K No．of Meetings：12，once weekly．
Tutor：Mr．Peter Lam，Lecturer in Art，N．T．C．
This course is planned for those who have com－ pleted the Oil Painting class for beginners，or anyone with a basic knowledge of painting．Instruction will be given in the various techniques，including colour combination，pictorial composition and texture treatment． Criticism \＆discussion will be given on the completion of each picture．

A small charge will be made to cover the cost of materials．Enrolment is limited to 25.

## A202．Sketching for Pleasure

Time：Fridays at 6－8 p．m．，starting Jan．15， 1965.
Place：Art Room，St．Mary＇s Canossian College， Austin Rd．，Kowloon．
No．of Meetings： 10 ，once weekly．
Fee：$\$ 40$.
Tutor：Mr．Frederick Joss，Diploma Art and Crafts，State Academy for Applied Art，Vienna，F．R．S．A．
Sketching－both by artists and non－artists－is vastly different from formal drawing or painting． Spontaneity and speed come first not skill or experience． Professional artists sketch to retain or regain freshness and freedom．Amateurs may discover themselves to be born sketchers．Even aimless doodling relieves tension． Professionals and amateurs（skilled or unskilled）will be encouraged to sketch all manner of object，alive or
otherwise: faces, figures, animals, trees, vehicles, toys, flowers - anything that comes handy, and will keep reasonably still for a few minutes. Media: pencil, pen, brush, chalk, fingers - anything. Enrolment is limited to 30 .

## A207. An Introduction to Modern Dance

Time: Tuesdays \& Thursdays, at 5 p.m., starting Jan. 12, 1965.
Place: Assembly Hall, Victoria Junior School, Garden Rd.
No. of Meetings: 24, twice weekly. Fee: $\$ 50$.
Tutor: Mrs. Patricia Tow, A.B. (Mt. Holyoke, U.S.A.)
A course in the practical technique of Modern Dance for Beginners. This course is designed primarily to give the non-dancer a practical as well as intellectual understanding of Modern Dance, which should not be confused with "Ballroom dancing". The student receives body training designed to develop an alert, disciplined, and responsive instrument of movement. Some work in improvisation, both restricted and indeterminate is given as a preliminary to creative composition. This course should be of particular interest to students and teachers of physical education. Students should bring comfortable clothes to dance in. Enrolment is limited to 30 .

## A208. Modern Dance (Intermediate)

Time: Tuesdays \& Thursdays at 6 p.m., starting Jan. 12, 1965.
Place: Assembly Hall, Victoria Junior School, Garden Rd.
No. of Meetings: 24, twice weekly. Fee: $\$ 70$.
Tutor: Mrs. Patricia Tow, A.B. (Mt. Holyoke, U.S.A.) A course in the technique of Modern Dance designed for the student who has already taken the Introduction to Modern Dance. Students with particular ability or dance experience may enter the course with the permission of the instructor. This course continues the aims of the beginning course in Modern Dance. The student receives technique on a more advanced level and more advanced work in improvisational composition. Enrolment is limited to 25 .

## A209. Woodcut Printing

Time: Fridays at 6-8 p.m., starting Jan. 15, 1965.
Place: King's College, Bonham Road, H.K.
No. of Meetings: 12, once weekly.
Fee: $\$ 48$.
Tutor: Mrs. L. Y. Y. Stenqvist, Higher Diploma, The National School of Applied Arts. Stockholm (Sweden).
Woodcut printing is not only an expression of Art but can also be used for book illustrations and advertisements. Art teachers will find this a novel subject to be introduced into their curriculum. The course will include instructions in the making of simple equipment and of sketches, obtaining different effects by carving and printing both in monochrome and polychrome.

Students will make and provide their own materials.
Enrolment is limited to 20.

# Mathematics, Sciences, and Medicine 

## M43. Analytical Geometry

Time: Thursdays at 7 p.m., starting Jan. 7, 1965.
Place: Physiology \& Anatomy Extension, H.K.U. No. of Meetings: 12, once weekly. Fee: $\$ 30$.
Tutor: D. M. B. Board, B.A. (Cantab.) Dip. Ed.
This course will cover, so far as time permits, the basic ideas and methods of analytical geometry. Topics will include: systems of coordinates, simple curves and surfaces, duality, poles and polars. Joachımstal's method, homogeneous coordinates. Previous knowledge of analytical geometry will not be assumed.

## M45. Modern Mathematics II (Abstract Algebra)

Time: Tuesdays at 6.00 p.m., starting Jan. 12, 1965.
Place: University Main Building.
No. of Meetings: 10, once weekly. Fee: $\$ 30$.
Tutor: C. P. Poon, B.A. (Lond.).
Also designed for secondary school mathematics teachers, the purpose of this course is to give an introduction to some of the basic algebraic systems. Some previous knowledge about sets and mapping will be useful. Topics will include: groups, homomorphism, rings, integral domains, fields and vector spaces.

M129. Teaching Methods in Biology
Time: Wednesdays at 6 p.m., starting Jan. 24, 1965.
Place: University Main Building.
No. of Meetings: 8, once weekly. Fee: $\$ 30$.
Tutor: Mr. D. R. Madan, B.Sc., Dip. Ed.
The course is intended for practising teachers of biology. It examines the nature and purpose of Biology teaching.

The programme therefore covers the basic methodology of teaching the subject both at the formal level of lecture and demonstration and of the individual experiment.

## M211. Physiology of Human Reproduction

Time: Mondays at 6 p.m., starting Jan. 11, 1965.
Place: Main Building, H.K.U.
No. of Meetings: $8 . \quad$ Fee: $\$ 25.00$
Tutor: C. C. Gruhzit, B.S., M.D. (Mich.);
Ph.D. (Syracuse).
A discussion of the endocrinological, anatomical and physiological aspects of human sex relations resulting in the propagation of the species. An attempt will be made to dispell common misconceptions related to this field.

## M215. Fuel Technology

Time: Twice weekly, Tuesdays and Thursdays at 7 p.m., starting Jan. 7, 1965.
Place: Duncan Sloss Building, H.K.U., Pokfulam Road. No. of Meetings: 40, consisting of 25 hours of lectures and 15 hours of laboratory work.
Tutor: Dr. Andrew C. T. Hsu, M.S. (Wis.); Ph.D. (Penn.), Fulbright Visiting Professor of Chemical Engineering at H.K.U.
Entry Qualification: for administrative purposes, applicants should indicate clearly the highest examination passed.

A course of lectures and laboratory work, in which solid, liquid and gaseous fuels will be surveyed and discussed in respect to their occurrence, formation, preparation, properties and combustion. The scientific basis of combustion involving material and energy balances and economics will be treated in detail. Also, included will be fuel consuming processes such as gasification and other applications. The lectures will emphasize the pertinent fundamentals, principles and flow sheets, and complete material and energy balances of some of the typical processes. The laboratory work will consist of analysis of fuels and their combustion products from furnace and engine exhausts, determination of the caloric values of various fuels and assaying of liquid fuel properties.

It is possible that the course may become a Certificate Course, subject to University approval. Applicants should indicate whether he intends to read for a Certificate, or to attend the course for personal interest only. Should it ultimately become a Certificate Course, examination may be held in May.

Fee: $\$ 140, \$ 240$ (Certificate Course).

## M216. Biology as a Science

Time: Wednesdays at 6-7 p.m., starting Jan. 6, 1965.
Place: University Main Building.
No. of Meetings: 6.
Fee: $\$ 20$.
Tutor: Dr. T. S. Cheung, M.Sc. (H.K.); B.A. (Lond.); Ph.D. (Glas.).
The course is intended for biology teachers and beginners taking up biological research.

Emphasis is placed on the principles and sources
on which facts are based; the foundation of the very common biological concepts; and the way of understanding biology as a science.

## M218. Chemical Process Industries

Time: Wednesdays at 6 p.m., starting Jan. 6, 1965.
Place: Duncan Sloss Building, H.K.U., Pokfulam Road. No. of Meetings: 16, once weekly. Fee: $\$ 50$.
Tutor: Dr. Andrew C. T. Hsu, M.S. (Wis.), Ph.D. (Penn.), Fulbright Visiting Professor at H.K.U.
This course will discuss chemical process industries of general importance and of special interest to Hong Kong. Among the industries to be covered will be:-

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Petroleum Refining, Fuel Gases, Synthetic Fibers, Plastics, Synthetic and Natural Rubber, Paper and Pulp Industry, Soap and Detergents, Soda-Soda Ash-Chlorine, Sulfuric-nitric-Hydrochloric Acid, Paint-Varnish and allied industries, etc. Raw Materials, manufacturing processes, recent development and statistics will be surveyed and discussed.

Economics, Law, and Commerce

C84. Economic Analysis


C90. Hong Kong's Monetary and Banking System


## C96. Export Procedures and Documentation

Time: Fridays at 8 p.m., starting Jan. 15, 1965.
Place: Lecture Room North, City Hall.
No. of Meetings: 15, once weekly. Fee: $\$ 45$.
Tutor: Mr. Y. P. Yip (B.A.), Assistant Trade Officer, Commerce \& Industry Department.
This course is planned to give practical guidance on various aspects of export procedures and documentation. Topics of discussion include characteristics of export trade, overseas market survey, price quotation, C.I.F. calculations, marine insurance, methods of payment, letters of credit, various types of certifications of origin with emphasis on Commonwealth Preference etc. It will be of particular interest to merchants and manufacturers engaged in trade with U.S.A., U.K. and other Commonwealth countries.

C102. Cost Accounting


C108. Principles of United Kingdom Taxation
Time: Tuesdays, at 8 p.m., starting Jan. 5, 1965.
Place: Lecture Room South, City Hall.
No. of Meetings: 24, once weekly. Fee: $\$ 80$
Tutor: Mr. B. De Robeck, Chartered Accountant.
This course covers the necessity for taxation, clauses of taxation, Inland Revenue structure and duties of officers, the cases of taxation, Schedule A and excess rents, corporate income tax, capital allowances, Schedules $D$ and $E$, sundry income tax law on such things as subvention payments, deeds of covenants etc.

C112. Ching Law and Hong Kong


C113. Comparative Commercial Law


C118. Torts
Time: Tuesdays at 5.30 p.m., starting Jan. 5, 1965.
Place: Extramural Town Centre, Chiao Shang Building. 8/F, 92 Queen's Road C.
No. of Meetings: 16, once weekly. Fee: $\$ 80$.
Tutor: Mr. N. I. Billingham.
The course covers the general principles of liability; negligence; nuisance; trespass; assault; malicious prosecution; defamation and slander; deceit, seduction, and interference.

## C120. English Legal System

Time: Thursdays at 1 p.m., starting Jan. 7, 1965.
Place: Extramural Town Centre, Chiao Shang Building, 8/F, 92 Queen's Road C.
No. of Meetings: 16, once a week. Fee: $\$ 80$.
Tutor: Mr. M. S. Cockram, LL.B.
This course covers the sources of English Law, the common law and the doctrine of judicial precedent; statute law; Equity and its Courts; the effect of the Judicature Acts; the nature of Contract, Tort, Crime, and Property; Civil and Criminal Courts; outline of criminal \& civil proceedings; outline of the law of evidence.

## C122. Accounts for Solicitors

Time: Mondays at 6 p.m., starting Jan. 4, 1965.
Place: University Main Building.
No. of Meetings: 24, once weekly. Fee: $\$ 120$.
Tutor: Mr. T. F. Lai, LL.B.
The scope of this course is defined by the syllabus of the Law Society as the ground covered by the following works:

Solicitors' Accounts (The Law Society).
Trust Accounts by P. M. B. Rowland
(Butterworth \& Co.).
Book-keeping and Accountancy for Solicitors
by P. Harrison and A. G. Hillman
(Butterworth \& Co.).

## C124. Revenue Law

Time: Mondays at 8 p.m., starting Jan. 4, 1965.
Place: Committee Room Small, City Hall.
No. of Meetings: 24, once weekly. Fee: $\$ 120$.
Tutor: Mr. T. F. Lai, LL.B.
The scope of this course is defined by the syllabus of the Law Society as the ground covered by the following works:
The Elements of Estate Duty, by C. N. Beattie (Buttersworth and Co.).
The Elements of Income Tax and Profits Tax Law, by C. N. Beattie (Stevens and Sons Ltd.).

C203. Bank Management
Time: Thursdays at 6-7 p.m., starting Feb. 25, 1965. Place: Extramural Town Centre, Chiao Shang Building, 8/F, 92 Queen's Road C.
No. of Meetings: 12, once weekly.
Fee: $\$ 30$.
Tutor: Mr. Charles Cheung, M.B.A. (New York).

This course provides a general introduction to the basic operations, organization and lending policies of a commercial bank. Topics include Domestic Division, International Division, Loans and Investments Department, Credit Department, Trust Department and other general departments, Branches Control Division, Classification of Banks Credit, lending policies and other problems of a commercial bank. This course is of particular value to staff of commercial bank as well as those who are interested in banking field.

C204. Financial Control and Appraisal in Business
Time: Tuesdays at 6 p.m., starting Feb. 9, 1965.
Place: University Main Building.
No. of Meetings: 10, once weekly. Fee: $\$ 20$.
Tutor: Mr. J. M. Matthews, B.Sc.(Econ.), F.C.A., Lecturer, Department of Economics, H.K.U.
This is a course specially designed for business executives and management personnel interested in the problem of maximising the firm's profit potential. Topics will include:

1. How to make the best use of the annual balance sheet and revenue statement (a) from the inside, by management; (b) from the outside, by investors;
2. The effective use of budget forecasts for supplies, production, sales and finance;
3. How to record costs to measure (a) operational efficiency; (b) productivity;
4. Projects for capital investment:
(a) a formula for comparing alternatives;
(b) records for regular appraisal of existing commitments.
Problems of accounting technique will be avoided.

## English Language and Literature

E210. The American Short Story
Time: Wednesdays at 8-9 p.m., starting Jan. 13, 1965.
Place: City Hall, Committee Room Large.
No. of Meetings: 12.
Fee: $\$ 25$.
Tutor: Professor N. Wilt, Ph.D. (Chicago), D. Litt.
(Indiana), Visiting Fulbright Lecturer, H.K.U.
This course will deal with the development of the short story in the United States in the 19th and 20th centuries. Special attention will be given to reading and discussing the short stories of Poe, Melville, James, S. Crane, S. Anderson, Hemingway, K. A. Porter, and Faulkner.

## Other Languages

## L167. German II

Time: Tuesdays \& Fri. at 6 p.m., starting Jan. 5, 1965.
Flace: University Main Building.
No. of Meetings: 30, twice weekly.
Fee: $\$ 120$.
Tutor: Dr. Denis Boak, M.A., Ph.D. (Cantab.), Lecturer in the Department of Modern
Languages, H.K.U.

This course aims at a further detailed study of German Grammar - such as style, syntax, tenses \& precis writing. It will include practical exercises in conversation \& newspaper-reading as well as the reading of prose passages by famous writers.

Textbook: 'Living German' R. W. Buckley, University of London Press Ltd.

## L173. Malay II

Time: Mon. \& Thurs. at 8 p.m., starting Jan. 18, 1965
Place: City Hall, Committee Room Large.
No. of Meetings: 24, twice weekly. Fee: $\$ 140$.
Tutor: Mr. F. H. Rofe.
The course is designed for students who have a basic idea of Malay grammar and can speak a little. It will include the reading of texts, advanced grammar and a grounding in the principles of Jawi Script, the aim being to enable students to converse freely \& read texts and newspapers both in Peninsular and Indonesian.

Textbook: Lewis: Teach Yourself Malay (E.U.P.) Bahasa Kebangsaan, Tingkat I - Zainal Abidin bin Ali (Longmans)
Pino: Bahasa Indonesia for Englishspeaking students, pts. I \& II (published Wolters, Holland).

## L206. Introducing the Thai Language

Time: Tuesdays \& Fridays, 5.30-6.30 p.m., starting Jan. 12, 1965.
Place: Goethe-Institut, Caxton House, 6th floor, Duddell Street.
No. of Meetings 20, twice weekly. Fee: $\$ 80$.
Tutor: Mrs. Yulai Kummer-Chullakesa, B.A. (Bangkok) Dip.Ed. (Munich)
The course will introduce the elements and the structure of the Language, particularly the pronunciation of Thai letters, the total combinations and the spelling and reading of whole words and sentences.

With the help of basic rules, the students will be able to understand the construction of Thai sentences and to form easy sentences themselves.

Medium of Instruction: English and Thai.

## Vocational Courses

V205. Introduction to Journalism


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